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#### DEPARTMENT OF PLANNING AND LAND USE

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# **USDRIP / Riverway Stakeholder Meeting Minutes**

Thursday, April 15, 2010

#### 1. Attendees:

Carl Stiehl, Marcus Lubich, Joe Farace, Tom Medvitz, Frank Hilliker, Andy Parr, Steve Halfaker, Rick Lantis and Ed Duling.

# 2. DPLU Status, New Advance Planning Staff

- The General Plan Update is moving forward. DPLU expects the Planning Commission hearings on the GP Update to be completed soon and then will be moving on to the Board of Supervisors later this fall for adoption.
- There have been some changes at Advance Planning and we have new staff, Marcus Lubich. Marcus has extensive experience processing permits over the past few years in Project Planning. Marcus will be taking over processing of some of the USDRIP Site Plans. We welcome his experience to help with USDRIP projects.
- Tom commented that there are some issues with processing projects at DPLU in general such as the excessive number of iterations of some projects. Frank echoed these comments. Joe stated improvements have been made in the past few years and some of the issues discussed should not be happening any longer. For example the co-location of staff, such as Rick Lantis from DPW with the counter parts in DPLU, on the same projects has had a positive affect on projects. Rick commented that the problem with multiple iterations is the exception and not the rule with current projects.

#### 3. Fire Station Status

Property acquisition is moving along and the Site Plan is ready for approval pending the completion of a Boundary Adjustment. Andy discussed that the District is currently working with Hanson Aggregate to quitclaim the final project parcel. Hansen is cooperating with the District, but the process is moving somewhat slow. Ground breaking is anticipated to occur on Tuesday April 27<sup>th</sup> at 5:30pm. Invitations will go out shortly from the Fire District to those invited to attend. Ed commented to get the word out, but be careful that the ground breaking is safe and goes well as some others in the past in Lakeside have been dangerous.

### 4. Fire Station Financing Agreement

The Cooperation Agreement has been modified to the amount and payment schedule discussed at previous stakeholder meetings; \$550K over 20 years. It would appear this helps the financial situation of the project and the feasibility that construction will move forward smoothly.

#### 5. River Park Site Plan

The River Park Site Plan is ready for approval. All that is now necessary is for the River Park to obtain the conditions for annexation from the sewer and water districts to complete the Site Plan process.

#### 6. Concrete Batch Plant Site Plan

The Site Plan was approved March 22, 2010. Staff delivered the approval within 12 weeks of submittal (standard processing time estimated at 10 months). The applicants intend to seek building permits within the next few weeks.

## 7. Meeting Frequency & Format

- Staff wanted to give stakeholders a chance again to discuss the meeting frequency and necessary format. It was discussed that it may not be necessary to meet every month. Over the past few years it has seemed that it is more necessary to meet every month in the middle of the year and towards the end or beginning of the year meetings are less necessary. We will continue with the current process of asking for possible agenda items by email the week leading up to the meeting to determine if it is necessary to meet.
- 8. Other Caltrans staff are scheduled to be at the next meeting to discuss SR52, SR67 and possible right-of-way signs. We'd like to start considering the Riverway signs again as the Mast extension completion should be coming up and there will be opportunities to have some of the signs called for in the Specific Plan constructed.

Lakeside's River Park 5K is coming up as well as the LEAP 2 mile run around the lake. The Historical Society breakfast is coming up. Lakeside Rodeo is next weekend (April 23, 24 & 25). Frank and Ed discussed the Lakeside Parade (April 24 at 9:30am) and parking issues related.

9. The next scheduled meeting is Thursday May 20, 2010.